



Responsible Office: Office of Teaching, Learning and Leadership

PURPOSE

This Administrative Procedure describes and defines protocols related to the retention of 8th grade students in the Washoe County School District (District).

PROCEDURE

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1. A student must be retained in the 8th grade if he/she does not meet the requirements to be promoted to the 9th grade.
 - a. Successfully completed while in the 7th or 8th grade:
 - i. 3 semesters of mathematics;
 - ii. 3 semesters of English/Language Arts;
 - iii. 2 semesters of science; and
 - iv. 2 semesters of social studies.

Attendance: WCSD recognizes that students who miss class time are at a greater risk of falling behind academically which can lead to increased risk for failure, academic struggles, and dropout. The best way for students to stay at grade level is to attend school on time, every day, unless they are physically or mentally unable to attend.

2. All 8th grade students will be rolled to 9th grade during the annual Infinite Campus roll, even though some may not qualify for promotion. In order to create a consistent procedure for dealing with eighth graders who may be retained, the following will occur:
 - a. The student should attend summer school or other credit recovery options to meet the grade level requirements.
 - i. The student is promoted to high school.
 - b. The student does not attend summer school or other credit recovery options to meet the grade level requirements. Schools have two options:
 - i. The high school and middle school principals will work together to promote the student and provide additional support during the fall semester.

- ii. The high school and middle school principals could choose not to promote the student. The middle school principal must communicate the decision with the parent/guardian. At that point, the HS Registrar must not show the student. The MS Registrar must enroll and mark the retention box for the retained student. Both the flags and the enrollment tab must be updated to reflect the retention. For questions and support principals should contact their Associate Chief.

LEGAL REQUIREMENTS AND ASSOCIATED DOCUMENTS

1. This Administrative Procedure reflects the goals of the District's Strategic Plan and aligns/complies with the governing documents of the District.
2. This Administrative Procedure complies with Nevada Revised Statutes (NRS) Chapter 392, Pupils, and specifically and NAC 389, Requirements for Promotion to High School:
 - a. NRS 392.125 Retention of pupil in same grade: Requirements; limitation; exception for charter schools.
 - b. NRS 392.033 Regulations prescribing requirements for promotion to high school; effect of failure to comply; evaluation of course of study or credits of pupil who transfers from junior high or middle school; placement on academic probation; enrollment of homeschooled children in high school.
 - c. NAC 389.445 Required units of credit; pupils with disabilities; pupils who transfer between schools; recognition of certain programs of homeschool study.

REVISION HISTORY

Date	Revision	Modification
04/2012	1.0	Adopted as Accepted Practice
01/03/2014	2.0	Revised: converted to Administrative Procedure
11/16/2023	3.0	Revised: updated to meet current practices and regulations
5/24/2024	4.0	Revised: corrected minor formatting and typos.